



Haa Baht

Take Your Business To The Next Level

C/o Ise Foods Co.ltd. Yurakucho Kotsukaikan bldg.8F
#813,2-10-1 Yurakucho Chiyoda-ku, Tokyo 100-0006
Ph: 03-6758-6947
Email: info@haabaht.com

Job Introduction Agreement

Haa Baht Inc. (Job introduction license #13-1-311128) (hereafter "Agency") and _____
(name and address) (hereafter "a job seeker") agree to the followings:

Objective: Agency to understand the job seeker's needs and requirements and introduces appropriate job to the job seeker.

Procedure: Agency meets (face to face or via skype) with a job seeker to understand his/her needs correctly, helps prepare appropriate and presentative documentations such as CV, job experience sheet in Japanese. Agency searches the most suitable companies for the job seeker and shares potential company's profile and job requirements once identified. When agreed by the job seeker, Agency proceeds to introduce him/her to the company. As the job seeker proceeds to interview(s), Agency will provide a mock interview with assumptive questions and coach him/her interview tips. Agency will continue to support till the result comes. Once a hiring letter is issued by the new employer, the job seeker will directly communicate and sign the contract with his/her new employer.

Non-Disclosure Agreement: Agency complies with all the Japanese laws including privacy policy. Agency strictly keeps individual information in a careful manner. Agency will never use individual information other than introducing him/her to the companies.

No relationship with anti-social forces: Agency is strictly free from anti-social forces and always complies with Japanese laws. Agency cannot introduce jobs to the job seekers who have any relationship with anti-social force.

Conflict of interest: If the job seeker is engaged with other agency/consultant, and when he foresees potential job offer, he is requested to notify Haa Baht immediately. Haa Baht will cease the efforts. Haa Baht will not charge a job seeker to introduce a job.

Agency and the job seeker confirm the above and sign the agreement to proceed to the job introduction.

Agency: Haa Baht Inc.

Representative: Director Mitsuko Takahashi



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Sign: The Job Seeker: _____

Name in block print: _____

(Date: _____)